

SUBDIVISION AND LAND DEVELOPMENT OUTLINE AND CONTACT LIST

1. SEWAGE APPLICATION:
 - a. Contact Slippery Rock Township Office and request Sewage Packet.
 - b. Pay fee.
2. SEWAGE APPROVAL:
 - a. Approval from Township SEO (Doug Duncan 724-679-4860), **OR**
 - b. Approval from Slippery Rock Water Authority 724-794-6552, **OR**
 - c. Approval from D.E.P. (Department of Environmental Protection).
3. HIGHWAY OCCUPANCY PERMIT or SR TWP Driveway Permit: (if applicable)
 - a. Contact Wes Palmer, Penn Dot at 724-442-1110 for proper procedure if a state route.
 - b. Slippery Rock Township Driveway Permit, contact SR TWP office.
4. BUTLER COUNTY CONSERVATION DISTRICT LETTER.
 - E & S Plan less than 1 acre. SR TWP to review.
 - E& S Plan more than 1 acre. BC Conservation to review.
5. SUBMISSION AND APPROVAL FROM SLIPPERY ROCK PLANNING COMMISSION:
 - a. Complete application & checklist. Include drawings etc. with the submission.
 - i. If applicable – non building waiver.
 - b. Pay fee. All **fees must be paid** prior to review of plan. Reference current fee schedule.
 - c. Plan, application, & checklist must be **submitted two weeks prior** the SRPC meeting.
 - d. Recommended (but not required) that a representative and/or landowner/developer attend Planning Commission meeting. (**2ND MONDAY OF EACH MONTH @ 6:30 P.M.**)
6. SUBMISSION AND APPROVAL OF PLAN FROM BUTLER COUNTY PLANNING COMMISSION (BCPC):
 - a. Applicant will forward the plan to BCPC for review - PH: 724-284-5300.
BCPC has a fee associated with this review and it must accompany submission/application.
Reference Butler County Website: butlercountypa.gov
7. SUBMISSION AND APPROVAL FROM SLIPPERY ROCK BOARD OF SUPERVISORS:
 - a. Recommended (but not required) that a representative and/or landowner/developer attend the Supervisors' meeting. (**2ND MONDAY OF EACH MONTH @ 8:00 P.M. AND THE 4TH MONDAY OF EACH MONTH @ 3:00 P.M.**)
 - b. After **ALL STEPS HAVE BEEN COMPLETED** the plan will then be submitted to the Board of Supervisors for their review and approval.
8. RECORDING THE PLAN: Developer
 - a. Record at the Butler County Recorder of Deeds (**WITHIN NINETY DAYS OF APPROVAL OF PLAN**).
 - b. Pay fee to County.

c. Submit copy of proof of recording plus a copy of the recorded plan to the township office.
*Note: if this process is not completed, (within the ninety (90) days), the process may have to start the process over again.

9. GRADING PERMIT:

a. Contact SR TWP for Grading Permit Application and Permit.

10. ROAD BOND: (if applicable)

a. Contact SR TWP for Road Bond Application and Permit

11. DEVELOPERS AGREEMENT and SURITIES: for Commercial Development

a. Contact SR TWP for Developers Agreement and process.

12. BUILDING PERMIT PACKET:

d. Building permit will be issued when all steps are completed.

e. Contact SR TWP

13. INSPECTIONS:

a. Certified Residential Project Code Information – Contact Pauline Grill, Construction Code Insp. Inc. at Cell # 814-671-9415 or Office 814-432-2630.

b. Certified Commercial Project Code Information – Contact Mike Grill, Construction Code Insp. Inc. at Cell # 814-671-9413 or Office# 814-432-2630.

14. ZONING CERTIFICATE: Contact Township office for Zoning Officer or Assistant Officer to issue if applicable.

15. OCCUPANCY PERMIT: This will be issued by Inspector, Mike Grill, Construction Code Insp. Inc. after the final inspection is completed.

****Provided as a courtesy and does not supersede the SR Township Ordinance(s). Property owners or developers are encouraged to obtain and review a copy of all applicable SR Township Ordinance(s). ****